



EASTERN UNIVERSITY, SRI LANKA
TRINCOMALEE CAMPUS
FACULTY OF COMMUNICATION AND BUSINESS STUDIES

Faculty Awards and Dean's List

Status of Approval (Meeting Number and Date of approval):

Faculty Board		Campus Board		Senate		Council	
Meeting No	Date	Meeting No	Date	Meeting No	Date	Meeting No	Date
228	02.05.2025	232	08.05.2025	365	21.05.2025	351	31.05.2025

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Introduction

The Faculty of Communication and Business Studies, Trincomalee Campus, Eastern University, Sri Lanka has decided to introduce Faculty Awards and Dean's List for their students of BSc in Management and B.A in Communication & B.A in Languages study programmes with effect from the 2022/2023 Academic Year.

- Faculty Awards shall be awarded to the overall best performing students of each academic programme in the Faculty, at the end of each academic year.
- The best five outstanding students of each academic programme shall be selected based on the guideline described below.
- Dean's List shall be compiled of students of any program in the Faculty at the end of each semester.

Both awards shall be administered by the Office of the Dean of the Faculty with the assistance of the Academic Affairs Division and Student Affairs Division.

Faculty Awards

1. Objectives

This scheme of awards is introduced to recognize highly motivated students who are equally talented in academic and extracurricular activities. Apart from academic merit, other areas of consideration are;

- exceptional leadership
- community service and good studentship
- outstanding talents in fields of sports
- creativity and exceptional ability in aesthetic or technical fields
- research or pursuing new knowledge

2. Application Procedure

- The Dean of the faculty shall call for applications at the end of an academic year
- Any student who believes that he/she is eligible should apply for the faculty awards / Dean's Lists criteria.
- Application forms shall be available at Dean's office and can be downloaded from the campus/university website.
- Students shall submit certified copies of all the documentary evidence with the application.
- Students shall submit their applications through the head of the department who shall certify the contents of the applications.
- Students shall prepare and participate in an interview if the selection panel requests

3. Eligibility Requirements

- The applicant should be an undergraduate student registered to follow any degree programme offered by the Faculty.
- The applicant shall have completed all the academic requirements of the considered year, including all the compulsory courses.
- The applicant shall have a GPA of 3.30 or above in each semester

4. Ineligible Students

- Any student who obtains an improved grade/grades subsequently, by repeating a module/modules shall not be eligible.
- Any student on whom disciplinary action has been taken by the Vice-Chancellor or Deputy Vice Chancellor for any misconduct shall not be eligible.
- Any applicant having less than 70% of the total marks for the application will not be considered for evaluation

5. Appointment of a Selection Committee

- A Selection Committee consisting of 5 members shall be appointed by the Senate under the Chairmanship of the Dean of the Faculty.
- The other members shall be two Senate members from the relevant faculty and two Senate member from another faculty
- The Selection Committee shall be responsible for organizing the selection process and final decision on the recipients

6. Selection Criterion

- The best five students from each academic programme will be selected respectively from each batch annually.

Academic Achievements (60 %)

Applicants who have obtained above 3.30 GPA (in case of no GPA in practice 65% marks will be taken as the cut-off level) will be considered for evaluation. The marks of a particular GPA will be evaluated as;

$$\text{Marks of the Applicant} = (\text{GPA of the Applicant} / 4.00) * 60$$

Extracurricular Activities (40%)

Any achievement considered under this category should be within the period of the academic programme and can be recounted in consecutive years throughout the programme.

Leadership of a Recognized Body

<i>Leadership (office bearer) of a recognized National Body</i>		
	Recognition of national body (e.g. Young Zoologists)	10
	President/Chairperson	5/Year
	General Secretary	4/Year
	Treasurer	3/Year
	Committee Member	3/Year
<i>Leadership post of University/Faculty Organization</i>		
	President/General Secretary/Treasurer of Student Union	3/Year
	President/Secretary/ Treasurer of Kala Sangamaya	2/Year
	Committee Member Student Union	1/Year
	Committee Member Kala Sangamaya	1/Year

Outstanding Talents in Sports

<i>World University Games/National Games</i>		
	First Place	20
	Second Place	15
	Third Place	10
	Participated in an event (max. up to 10 marks)	05

<i>International sports event representing the University</i>		
	First Place	10
	Second Place	08
	Third Place	06
	Participated in an event	03
<i>Inter-University Events</i>		
	First Place	06
	Second Place	05
	Third Place	04
	Participated in an event (max. up to 04 marks)	02
<i>Inter-Faculty Events</i>		
	First Place	1.5
	Second Place	1.0
	Third Place	0.5
University Colours / Best Athlete / Player of the year		03
Post of President, Vice-President, Secretary, Junior Treasurer, and Editor of Sports Council		1/Position /Year

Community Service and Good Studentship

<i>Ideals for Community service and good studentship</i>		
	e.g. Assisting a victim of an accident	8/Case
	Serving as a volunteer in a natural disaster	8/Case
	Assisting fellow citizens in an exceptional way	8/Case

Creativity and Exceptional Ability in Aesthetic or Technical Fields

<i>Esthetic Competition</i>		
	International aesthetic awards/accolades	20
	National aesthetic awards/accolades	10
<i>Competition of examinations or graduating performance in aesthetic fields</i>		
	Visharada in Oriental music	05
	Royal/Trinity College Examinations in Western Music	05
	Arangetaram in Bharatanatyam	05
<i>Public/Mass media performance in aesthetic fields (outside the University)</i>		
	Stage Drama	06
	Movie	08
	Place in a TV reality show	08

Performance in aesthetic fields at a university approved event

	University level first place	05
	University level second place	04
	University level third place	03
	Faculty level first place	02
	Faculty level second place	1.5
	Faculty level third place	0.5
Invention in technological field or taking part in project of technological advancement (depending on the scale and degree of creativity. Committee can decide maximum up to 10 marks)		10

Research and Pursuing New Knowledge

<i>Peer reviewed publication</i>		
	Author of a paper in a peer-reviewed index scientific journal	15
	Author of a paper in a peer-reviewed non-index scientific journal	10
<i>Presentation of Scientific forum</i>		
	International conference	06
	Local conference	03
<i>Author of a Book/Chapter</i>		
	Author of a Book	06
	Author of a Book Chapter	02
<i>Active Contribution to outstanding research project</i>		
	Notable contribution to a national project	04
	Notable contribution to an institutional level project	02

Special Benefits to the Students

- Dean's Award placement will be noted on the Academic Transcript.
- A certificate signed by the VC and Dean will be issued to the student.
- Students will be allowed to serve as Student ambassadors who will extend their support to quality assurance activities of the faculty and represent the University in national events when requested by the VC.

Dean's List

A Student of any program in the Faculty could be admitted to the Dean's List each semester if the student achieves a GPA equal to or more than 3.70